



POLICIES & PROCEDURES

Live To Dance Performance Complex

2026–2027 Dance Season

PHOTO & VIDEO RELEASE

As the legal parent or guardian, I hereby grant permission to Live To Dance Performance Complex to use photographs and/or videos of my child for promotional purposes.

I understand that photographs and videos may be used in, but are not limited to:

- Newspaper advertisements
- Articles and media publications
- Brochures and pamphlets
- Studio marketing materials
- The Live To Dance Performance Complex website
- Instagram
- Facebook
- Other studio-related promotional platforms

No compensation will be provided for the use of photographs or videos.

COSTUME INFORMATION

Recreational Dance Program

All recreational dancers participating in the Year-End Recital are required to purchase a costume.

Costume Fees

- Non-Refundable Costume Deposit: \$75.00 + HST
- Due: February 15, 2027
- Costume Balance: \$50.00 + HST
- Due: May 1, 2027

Costume fees are non-refundable once costumes have been ordered from suppliers.

NON-SCHEDULED CLOSURES

In the event that Live To Dance Performance Complex must temporarily close due to circumstances beyond our control, including but not limited to:

- Government-mandated closures
- Public health emergencies
- Severe weather events
- Facility-related emergencies
- Other unforeseen circumstances

Classes will automatically transition to a virtual learning platform.

All scheduled tuition payments and billing arrangements will remain unchanged while virtual classes are in operation.

TUITION INFORMATION

Dance Program

Season Structure

The dance season consists of:

- 36 weeks of instruction
- September through June
- 10 equal monthly payments

Registration Fee

A Non-Refundable Registration Fee of \$50.00 + HST is due upon registration or with the first month's tuition.

Students registering after September will receive prorated tuition based on their start date.

Accepted Payment Methods

- E-Transfer
- Debit Visa
- Visa Credit Card
- Mastercard Credit Card

Payment Schedule

The annual tuition is divided into:

- One payment due upon registration
- Nine additional monthly payments

Monthly payments are due on the first day of each month from:

- October 1 through June 1

Credit Card Transaction Fee

Effective September 1, 2026:

A \$2.50 transaction fee will be applied to each tuition payment processed by credit card.

Families paying by e-transfer will not incur this fee.

This fee is non-refundable.

RECREATIONAL PROGRAM DISCOUNTS

Sibling Discount

Families with multiple recreational dancers receive:

- 10% discount on the lesser-valued class(es)

Sibling discounts do not apply to:

- Costumes
- Summer programs
- Registration fees

Multiple Class Discounts

Students enrolled in multiple recreational classes receive:

Two Classes

- 5% off the second class

Three Classes

- 5% off the second class
- 5% off the third class

Discount Policy

Sibling Discounts and Multiple Class Discounts cannot be combined.

TUITION & PAYMENT POLICIES

By registering online, families authorize Live To Dance Performance Complex to charge the payment method provided for selected classes, programs, and camps.

A valid credit card must remain on file at all times.

Late Payments

Accounts unpaid after the first of the month will incur a late charge equal to:

- 10% of the total monthly tuition

Students with account balances overdue by more than 30 days may not be permitted to attend class until payment is received in full.

Credit Card Declines

First Decline

- Courtesy email notification sent

Second Decline

- \$25.00 NSF/Decline Fee applied

The NSF fee is non-refundable.

Tuition Refund Policy

No refunds will be issued for:

- Student absences
- Extended vacations
- Non-scheduled closures where virtual classes are provided

SUMMER CAMPS & SUMMER PROGRAMS

Tuition

Full tuition is charged at the time of registration.

Registration Fee

No registration fee applies to summer programs.

Discounts

Sibling discounts do not apply to summer camps or summer classes.

Refund Policy

All Summer Camp and Summer Program tuition is:

NON-REFUNDABLE

MINI SESSIONS & TERM PROGRAMS

For all Mini Sessions and Term Programs:

- Tuition is charged in full upon registration.
- Registration fees apply where applicable.
- No sibling discounts apply.
- Tuition is NON-REFUNDABLE.

WITHDRAWAL POLICY

Recreational Dance Programs

If withdrawing from a class, families must:

- Submit written notice via email.
- Provide a minimum of 30 days' notice.
- Complete an official Withdrawal Form.

Withdrawal requests are not considered complete until both written notice and the completed Withdrawal Form have been received.

Failure to attend class does not constitute withdrawal.

Tuition cannot be frozen or paused due to:

- Vacations
- Absences
- Illness
- Other personal circumstances

Costume Obligations

If costumes have already been ordered, families remain responsible for the full costume balance.

30-Day Notice Billing Rule

The notice period begins on the date that:

- Written notice is received, and
- The completed Withdrawal Form is submitted.

If notice extends into the next billing period, tuition remains payable during that notice period.

Withdrawal Deadline

Class withdrawals are permitted only until:

December 15, 2026

Thirty days' written notice is still required.

After December 15, 2026:

No refunds or withdrawals will be permitted.

This policy applies to all dancers regardless of their registration date.

After this deadline, choreography, formations, recital planning, costumes, and class structure have been finalized for the remainder of the season.

RELEASE OF LIABILITY

As the legal parent or guardian, I release and hold harmless Live To Dance Performance Complex Inc., its owners, directors, instructors, staff, volunteers, contractors, and representatives from any and all claims, liabilities, demands, actions, damages, losses, costs, or expenses arising from participation in any studio activity.

This includes, but is not limited to:

- Classes
- Rehearsals
- Competitions
- Workshops
- Special events
- Travel to and from studio activities

Participation in dance and athletic activities involves inherent risks, including the risk of serious injury, illness, disability, or death.

I acknowledge and voluntarily assume all known and unknown risks associated with participation.

I further understand that participation may involve exposure to infectious diseases, including but not limited to:

- COVID-19
- Influenza
- MRSA
- Other communicable illnesses

I accept and assume all risks related to such exposure.

In the event of an emergency, I authorize Live To Dance Performance Complex to seek emergency medical treatment for the participant when a parent, guardian, or emergency contact cannot be reached.

I certify that the participant is physically and mentally capable of participating in dance activities and have disclosed any relevant medical conditions or restrictions.

DISMISSAL & TERMINATION POLICY

Live To Dance Performance Complex is committed to maintaining a positive, respectful, and supportive environment for all dancers and families.

Any dancer, parent, guardian, or family member whose actions are deemed by studio ownership to be harmful, disruptive, threatening, disrespectful, or detrimental to the studio, its staff, students, programs, or reputation may be subject to:

- Temporary suspension
- Removal from specific programs
- Permanent dismissal from the studio

The decision of studio ownership regarding dismissal or termination is final.